

ATI/ITC Tax and Development Conference 2019

Berlin, Germany / 2-4 July 2019

Logistical Note

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Accommodation

Rooms with preferential room rates are available at the conference hotel (Sheraton Berlin Grand Hotel Esplanade) until 15 June 2019. After that date, the rates might vary. Early reservation is recommended as the preferential room rates are subject to availability. The booking code will be provided to participants after the registration is confirmed.

Further possibilities for accommodation can be found on the [official Berlin Tourism Site](#).

Contact

For questions or clarifications, please contact us:

ITC Secretariat
c/o GIZ Office Bonn
Friedrich-Ebert-Allee 36
53113 Bonn
Germany

E conference@taxcompact.net
T +49 228 44 60- 3480.

Date and Venue

The ATI/ITC Tax and Development Conference 2019 will be held from 2 to 4 July 2019 at

Sheraton Berlin Grand Hotel Esplanade
Lützowufer 15
10785 Berlin
Germany

E info@sheratonberlinesplanade.com
T +49 30 25478-0

Electricity

Note that you might need an adapter to use your electronic devices in Germany. Power plugs/sockets are type C and F (220 V).

Funding

Participants from partner countries can apply for funding during the registration process. Please note that distribution of funding is dependent on funds available. Moreover, note that funding can only be provided to cover flight costs and accommodation in the conference hotel. The funding does not cover per diems and travel costs in Berlin. Please make sure to apply for the conference and funding in due time in order to ensure that there is enough time to make travel

and accommodation arrangements. Late application might affect the possibility of receiving funding. Please [contact us](#), if you have any questions with respect to funding.

Health Insurance

Participants are expected to make their own medical insurance arrangements before entering Germany.

Internet

Free Wi-Fi is available for all guests at the conference location. The password will be provided.

Money and Banking

Euros can be changed or withdrawn at Berlin-Tegel Airport (TXL) or Berlin Schoenefeld Airport (SXF). Numerous ATMs and bank offices are located within walking distance from the hotel. While most shops accept credit or debit cards, many restaurants and cafés do not.

Registration

Registration for the conference is on invitation only. Please [contact us](#) if you wish to participate but have not received an invitation. You will receive an email once your registration has been confirmed.

Sightseeing

Berlin has much to offer in terms of sightseeing. Find more information on the [official Berlin Tourism Site](#).

Transportation

Please be notified that no transfer is offered to/from the hotel. Participants must arrange their own transportation from the airport/main train station to the conference venue and/or their respective hotels. Please find below all relevant information.

Public transport

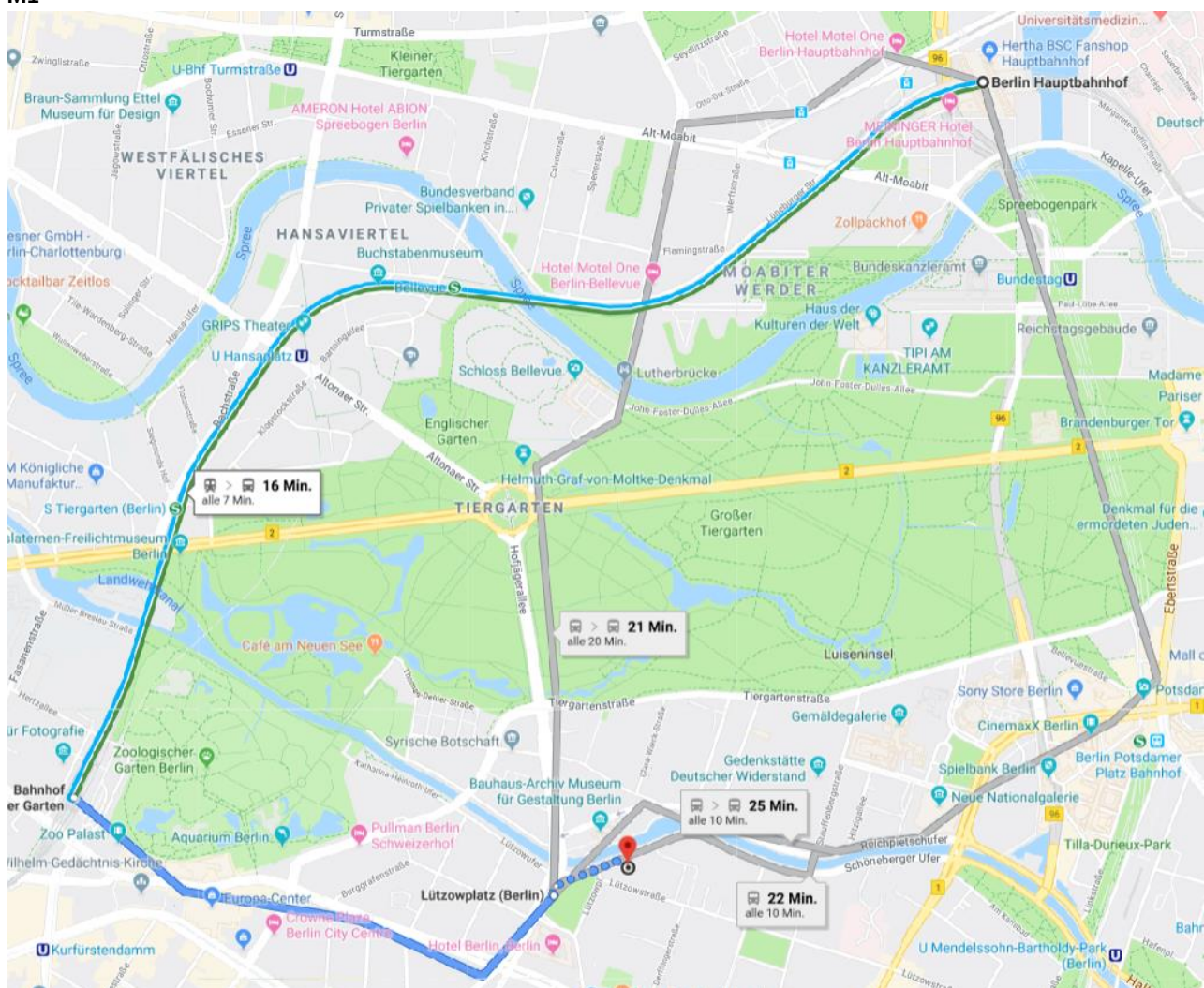
From Berlin-Tegel Airport (TXL), buses X9 and 109 go directly to the station "Bahnhof Zoologischer Garten". From there, it is only a short walk or bus ride to the conference venue (see below). The journey from the airport will take about 45 minutes, depending on the traffic. The ticket tariff is €2.80 – zone AB.

From Berlin-Schönefeld Airport (SXF), RE7 or RB14 trains leave regularly from Schönefeld station and arrive at Bahnhof Zoologischer Garten. From there, it is only a short walk or bus ride to the conference venue (see below). The journey from the airport will take about an hour, depending on the traffic. The ticket tariff is €3.40 – zone ABC.

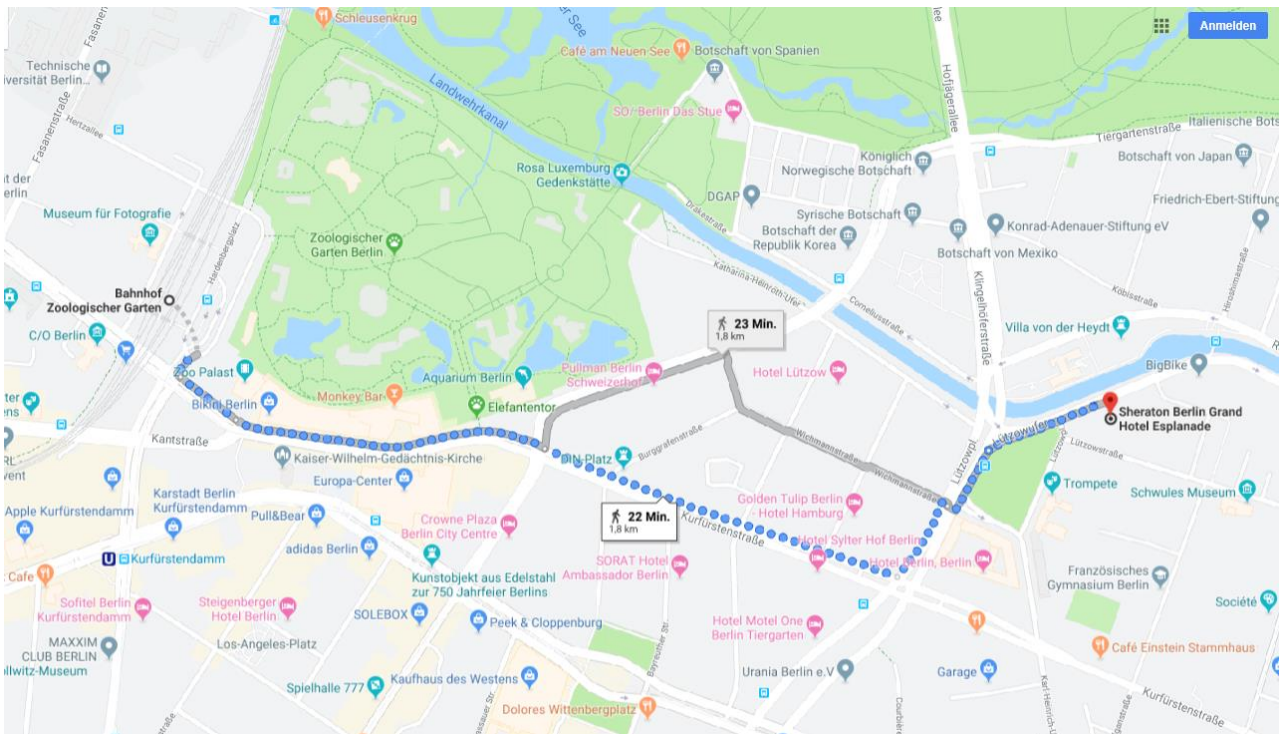
From Berlin Hauptbahnhof S5, S7, S75 or RB14, RE1, RE2, RE7 trains leave regularly to the station “Bahnhof Zoologischer Garten”. Participants can take the bus 100 from “Bahnhof Zoologischer Garten” and continue to the station “Lützowplatz”. From there, it is only a short walk to the conference venue (see map M1). Alternatively, it is a 25-minute walk to the Sheraton Berlin Grand Hotel Esplanade from “Bahnhof Zoologischer Garten” (see map M2). below). The ticket tariff is €2.80 – zone AB.

Further information on itineraries, timetables, fares etc. is available on the site of [Berlin Public Transport Service](http://www.bvg.de).

M1



M2



Taxi

Taxi stands are located at both airports and at the main train station. Taxis are usually available round the clock. The following direct telephone number will ensure arrival within minutes:

Taxi Funk Berlin: +49 (0) 030 44 33 22

Funk Taxi Berlin : +49 (0) 030 26 10 26

Eco Taxi (eco-friendly): +49 (0)30 210 10 20

The mobile application MyTaxi is widely used in Germany and can be downloaded using [here](#).

A taxi from Berlin-Tegel Airport (TXL) will cost you approximately 25EUR and will take 20 minutes if traffic is not too heavy.

A taxi from Berlin-Schönefeld Airport (SXF) will cost you approximately 45EUR and will take 30 minutes if traffic is not too heavy.

Visa Requirements

Please be advised that it is the responsibility of participants to obtain a visa to enter Germany, if necessary, and that delegates are responsible for their own visa arrangements. Participants in need of an entry visa are requested to apply for it with a valid passport and the required additional documents at the nearest German mission/representation. Please consult the nearest German Embassy or Consulate for visa application deadlines and documentation required.

Please ensure that your application is done well in advance and indicate during the registration process whether you need an official invitation letter for your visa application. Further information for visa application can be found [here](#).

Weather

Berlin in the month of July is characterised by high temperatures, with daytime temperatures hovering around 24°C.